



The John Thomas Dye School

UPPER SCHOOL STUDENT SUCCESS TEACHER
GRADES 4-6

📍 Los Angeles, CA

Start Date: July 1, 2024



The John Thomas Dye School, an independent K-6 school located in Los Angeles, is currently seeking a Student Success Teacher for Upper School, Grades 4-6. The John Thomas Dye School provides for its students a program of academic excellence, one both traditional and dynamic, with a commitment to family and community. The John Thomas Dye School's Mission Statement is as follows: "We look to each day with a commitment to inspire purposeful learning, cultivate character, and celebrate childhood." The School is fully committed to a culturally diverse faculty and student body.

JOB SUMMARY:

At the direction of the Upper School Head, the **Upper School Student Success Teacher** will consult with faculty, assist with programs/interventions, coordinate curricular resources, and evaluate the effectiveness of programs for students with learning needs. The Student Success Teacher will work with children in Upper School.

ESSENTIAL FUNCTIONS:

- Assist with the creation and implementation of learning plans, which include annual goals and short-term objectives for students.
- Provide individual and/or small group instruction, supporting students with diverse learning needs across all academic areas; provide faculty with appropriate curricular resources.
- Work with faculty to modify assignments, projects, and/or tests; consult with faculty and coordinate the implementation of specialized academic instruction/program modifications as defined in the learning plans and as developed by the Student Support Team for students with potential learning issues.
- Co-plan with faculty to achieve academic support program and individual learning plan objectives.
- Assist with the organization and proper implementation of all paperwork, documentation, and procedures for data collection and screening.
- Collect and gather data on student's present levels of performance; monitor and document student performance/data and provide targeted evidence based intervention.
- Teach lessons in executive functioning and study skills on an occasional basis as part of the Upper School Advisory Program.
- Serve as an assessment proctor for students with specific testing needs such as small group administration; assist in providing in-classroom testing accommodations for students.
- Participate in the school's Student Success Team (consisting of Upper and Lower School Division Heads, School Psychologist, School Counselor, L/S Student Success Teacher, and School Nurse).
- Communicate and collaborate with parents and outside service providers and help to bridge communication with faculty.
- Author content for publication in the School's weekly newsletter, The Chalkboard, on a rotating basis with other members of the SST (approximately once per month).
- Respond to all constituents in a professional, timely, and compassionate manner.
- Demonstrate ability to create a safe and inclusive environment.
- Engage and encourage students in the active process of learning.
- Hold high expectations for all students and communicate expectations clearly and regularly.
- Seek knowledge of current instructional theories and best practices and demonstrate a commitment to professional growth by participating in Professional Development opportunities.
- Model professional and ethical standards and 5C's (Caring, Consideration, Common Sense, Cooperation, and Courtesy) behavior when interacting with students, parents, and colleagues.
- Attend all classroom, grade level, curricular, and faculty meetings.
- Work with the administration to develop and implement school-wide practices and policies.
- Perform other duties as assigned.

SKILLS, KNOWLEDGE AND QUALIFICATIONS:

- Bachelor's degree in Special Education, Education, Psychology, or related field; Master's degree and further certifications preferred.
- Prior relevant experience working with elementary age students regarding learning differences and learning strategies required; experience in an independent school setting preferred.
- Technology literate and comfortable with acquiring new technology skills.
- Excellent communication, interpersonal, and presentation skills.
- Strong organization and time-management skills.
- Ability to work independently and as part of a team.



COMPENSATION AND BENEFITS:

Summary of Benefits:

- Healthcare Insurance subsidized at 100% for employees
- Dental/Vision Insurance
- Flexible Spending Accounts
- Term Life Insurance of \$50,000 paid by JTD (voluntary also available)
- Short-term and Long-term Disability Insurance
- Retirement Plan matching (403B)
- Graduate School Student Loan Forgiveness
- Daily on-site lunch provided
- Advanced degree bonus
- Holiday bonus



Professional Development / Additional Compensation:

- Up to \$2500 to spend on annual professional development.
- Advanced Degree Tuition Reimbursement.
- Curriculum Development Grants / Committee Work Stipends.
- Travel Grants.

The faculty salary range is determined by years of experience and education with a range from \$70,000 to \$120,000.



HOW TO APPLY:

The John Thomas Dye School has partnered with Dovetailed on this search. Interested candidates should email a cover letter (addressed to Upper School Head, Anna Himmelrich), a resume, and a list of at least three professional references consolidated as a single PDF document to Alison Moore, Senior Recruiter at alison@dovetailedsourcing.com.

The John Thomas Dye School is committed to a diverse faculty and staff that represents our student body and the city of Los Angeles.